

ITMC MEETING

September 28, 2000

1. Welcome and Introductions – Leon Schwartz welcomed everyone to the meeting and asked everyone to introduce themselves. An attendance sheet was passed around for State Employees.
2. ITD update –Rich Varn started with another invitation to all ITMC members and vendors to his home for a reception on 26 October 2000 from 5:00 P.M. – 7:00 P.M. (620 42nd St., corner of Harwood and 42nd St.).

He announced that Administrative rules for the new ITD had been approved. Also approved were the ranking criteria for technology projects. Some of the projects included 21ST Century Infrastructure, Community House Directory, Enterprise data warehouse, Reengineering, Security, and a Geological Web map.

Rich also reported that getting a fix for the Federal over recovery problem is in process. Some components of this problem are: billing the Federal Government too much money, Non-Billables, what the State appropriates and services that have been added which are not adequately budgeted. The fix should include reallocation of costs of the systems to comply with federal audit requirements. It may be 2 to 3 years before the fix is complete.

The Governor liked the core services and seat management idea. This could expand to 7000 seats in a three-year period. Other enterprise options will also be explored for cost effectiveness.

Technology and Enterprise planning should start at the same time next fiscal year.

Reminder: An ROI document is required on budget items over \$100,000.00, including pooled technology projects and non-routine projects. This also includes all new or old projects that meet the ROI Guidelines.

Dan Combs would like feedback from anyone that attended the Jet Forms Demo.

Rich also gave a quick NASIRE update. There was a great deal of discussion concerning privacy issues and he urges those of you affected to check out the papers available on the NASIRE webpage.

3. ICN Update – Mike Bacino reported that there will be a small hike in the video usage rate in 2002. For more information you can go to the ICN Website.

4. ROI Taskforce Update – JoAnn Naples reported that the task force has come up with a list of questions. All projects of any substance should consider the benefits of the expenditure as well as the costs of not completing the expenditure. An effective ROI program can be used for this type of analysis. However, when referring to ROI the committee is interested in learning when the process should be completed for submission to an approving authority outside the agency. It is also important to stress the recognition that this process should not get to the point where the extra work required would affect the productivity of the staff and is no longer value added.

The task force has also recommended that it would be helpful if several matrixes could be produced to create a quick visual reference for agencies regarding the ROI processes and procedures. Some examples might be, for determining when the ROI must be completed, i.e., if it is in the base, but over \$100,000.00, outlining the roles of the various entities, outlining what happens after approval of the ROI, outlining the procedure for appeal of rejected ROI's. Also in order to ensure all agencies have a good understanding of the ROI processes, Pooled Technology Funding procedures, re-engineering and innovation funding procedures (which may or may not be tied to the ROI process); the committee is recommending that the Process Description be published and distributed to each agency department head and IT Manager in addition to being placed on the web. Also, the communication mechanism needs to be reexamined to ensure that various means of communication are in place that will ensure all interested parties are informed. When updates or changes are necessary, it will be important to inform all affected entities.

5. Kip Peters discussed enterprise security issues.

CURRENT EVENTS

- Elevating the security issue
- Viruses
- E-mail server used for SPAM gateway
- Web site defaced
- Passwords, DDOS (Yahoo, e-Bay, others), services, default accounts, DNS zone transfer, public community strings
- Telnet w/root

❖ CURRENT INITIATIVES

- IDS – couple months
- VPN – immediately
- VA – first of year
- Training (SATE, Technical) – pamphlet, web site
- Security Advisory Council
- Security points of contact
- Anti-virus
- InfraGard (www.nipcgov)
- Revamping ITD internal security

❖ UPCOMING INITIATIVES

- Consultants
- Working with ISU's ISSL/NASIRE
- Security Publication Architecture
- Security policy, standards, guidelines, procedures – Concept of Operations
- Risk Management Program – RA process
- Integrate security into the life cycle
- Computer Incident Response Team – A/V, incidents, disaster recovery

❖ ASSISTANCE

- Elevate security
- Policies
- Audits
- Individual projects
- Security planning and budgeting
- Incidents
- Vulnerability assessments, physical security assessments, risk analysis

PKI Update – Kip said they are doing a pilot project with the Department of Commerce and can get forms involved. He also touched base on administrative rules, privacy structure and regulatory digital signatures these will be the focus in the months to come.

6. Other Issues:

Jim Day gave a quick update on the 1680 contract. Ken Paulsen is working on an RFP that will pre-qualify contractors. From there you can get three bids from the pre-qualified contractors and then pick the best proposal.

Wage Reclassification: All ITS 1-5, and ITA 1-4 classifications will go up 2 pay grades effective 22 December 2000.

Lunch and Learn: These will be offered by ITD Mondays from 11:30 AM to 1:00 PM generally in the Lucas building, call Dana Perry for more information.

The October and November ITMC meetings are being canceled and there will be just one meeting on November 7th at the Iowa Technology Showcase from 1 – 3 PM you can pre-register on line at <http://showcase.asmcop.com/static/IATS00.home.html>. There is no cost to you to attend the showcase.